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DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON, DC 20350-2000

IN REPLY REFER TO

OPNAVINST 8026.2
OP-411C2
12 April 1989

OPNAV INSTRUCTION 8026.2

From: Chief of Naval Operations

Subj: ASSIGNMENT OF RESPONSIBILITY FOR THE MANAGEMENT OF THE
NAVY MUNITIONS DISPOSAL PROGRAM

Ref: (a) DOD 4160.21-M-1, of Oct 81 Defense Demilitarization
Manual (NOTAL)
(b) DOD 4160.21M, of Sep 82 Defense Utilization and
Disposal Manual (NOTAL)
(c) DOD 5160.65-M, of Jan 86 Single Manager for
Conventional Ammunition, Implementing Joint
Conventional Ammunition Policies and
Procedures (NOTAL)
(d) TW010-AA-ORD-030/NAVAIR 11-1-116B, Navy Ammunition
Logistics Code (NOTAL)

1. Purpose. To redefine policy, authority and responsibility for centralized management and administration of the Navy program for demilitarization, reclamation, declassification and disposal of excess, surplus and foreign excess munitions generated or received at Navy activities worldwide. Also, to renumber the instruction following the new Standard Subject Identification Code applicable to Navy activities worldwide and Marine Corps (MC) activities utilizing Navy disposal resources.

2. Cancellation. OPNAVINST 4570.1.

3. Background. In April 1973, the Assistant Secretary of Defense for Installation and Logistics (I&L) directed that the Department of Defense (DOD) program for the disposal of excess and surplus materials, except ships and Conventional Ammunition, Explosives and other Dangerous Articles (AEDA), be consolidated under the Defense Supply Agency (currently the Defense Logistics Agency). As directed, the Military Services established Special Defense Property Disposal Accounts (SDPDAs) to manage ships and AEDA authorized for reclamation, declassification, demilitarization and disposal. In November 1975, the Department of Defense designated the Secretary of the Army as the Single Manager for Conventional Ammunition (SMCA). The SMCA objective is to maximize munition management, efficiency and effectiveness through increased integration of munitions logistics functions and capabilities of all Military Departments. Where capability exists, disposal of AEDA is most expeditious and efficient at the generating activity, however close coordination between the Navy and the SMCA is essential to assure optimum utilization



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of all existing capabilities, elimination of unwarranted overlap or duplication and maintenance of maximum efficiency.

4. Scope. This instruction applies to all Navy activities worldwide and all MC activities utilizing Navy disposal resources.

5. Definition. For the purpose of this instruction, the following is included in munitions: AEDA, as defined in reference (a), and classified and unclassified ammunition items or materials. All nuclear items, including DOD items designed specifically for use on or with nuclear weapons, are excluded.

6. Assignment. Commander Naval Sea Systems Command (COMNAVSEASYSCOM) is herewith assigned the authority and responsibility for the worldwide management and administration of the demilitarization, reclamation, declassification and disposal of excess surplus and foreign excess munitions generated at Navy activities.

7. Policy. The effective management of disposable munitions enhances ordnance asset availability and subsequent fleet readiness. This encompasses timely identification, efficient disposal in a safe, environmentally approved manner and accurate disposal accountability. Close coordination with the Munitions Disposal Program of the SMCA is essential. Specific management policy requirements are:

a. Control of disposable munitions items and materials at Navy activities will be consistent with DOD and Navy established inventory management, accounting and reporting policies and procedures.

b. Program funding will be consistent with DOD and Navy Comptroller budgeting, accounting and reporting procedures.

c. Demilitarization, reclamation, declassification and disposal of munitions will conform with policy guidance and direction provided in references (a) and (b), DOD and Navy security and safety regulations and all federal, state and local government environmental, occupational health, Resource Conservation and Recovery Act (RCRA), and hazardous material management and processing criteria.

d. Demilitarization or reclamation processes and procedures will emphasize reducing waste, maximizing item reuse and recycling of parts, components and residual materials.

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e. Processes will be developed and utilized to provide safe, effective and efficient disposal in an environmentally acceptable manner.

f. Operations will be monitored to ensure compliance with all federal, state and local governments permitting or licensing requirements.

8. Responsibility

a. Commander, Naval Sea Systems Command, as the centralized manager and administrator of the Navy's worldwide Munitions Disposal Program, shall authoritatively interpret and execute DOD and Navy policies related to the DOD Personal Property Utilization and Disposal Program for munitions items, including those regarding program expenses. These centralized responsibilities include:

(1) Developing, issuing and implementing policies and procedures for the worldwide management and operations of the Navy munitions demilitarization, reclamation, declassification and disposal program.

(2) Maintaining close liaison with the Single Manager for Conventional Ammunition (SMCA) to ensure optimum performance of ammunition demilitarization and disposal functions and facilities with existing processes and capabilities and in the development of new technology consistent with reference (c).

(3) Establishing SFPDAs at selected Navy activities consistent with references (a) and (b) and identifying satellite generating activities for accountability, control and management of all disposable munitions generated or received at Navy activities worldwide. Develop, issue, implement and maintain a centralized inventory management system for Navy munitions demilitarization, reclamation, declassification and disposal actions. This system shall provide asset visibility with a complete transaction audit trail in support of property accountability, management and control.

(4) Assuring that demilitarization, reclamation, declassification and disposal of munitions is accomplished in a safe, timely, efficient and economical manner. These processes will emphasize reduction of waste, recovery of usable parts, components and precious metals and maximize reuse and recycling.

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Program operating procedures will provide specific guidance and instructions to effectively promote this policy, including requirements for investigation and reporting of accidents, incidents or mishaps occurring in the disposal of munitions.

(5) Developing new or improved technology, processes, procedures, equipment or facilities for the safe, efficient and environmentally acceptable demilitarization, reclamation and declassification of munitions consistent with new or changing requirements, constraints and directives.

(6) Ensuring that demilitarization and disposal considerations are part of the integrated logistics support plan in the development of all new, converted or modified Navy munitions. Development and approval of demilitarization Plans will be accomplished prior to Operational Test and Evaluation (OT&E) of all new, converted or modified munition items.

(7) Developing and implementing procedures for use in reviewing and evaluating individual field activity disposal budget requirements. Procedures will be consistent with the budget and accounting/policy and regulations of the DOD and Navy Comptrollers. Uniform accounting, cost and performance reporting are included in this responsibility.

(8) Developing and submitting a Navy worldwide Munitions Disposal Program budget for managing and processing disposable munitions at Navy activities. This includes development of demilitarization, reclamation, declassification and disposal procedures, processes, equipment and facilities consistent with the DOD, Navy and environmental regulatory agencies' requirements. COMNAVSEASCOM will manage program funds, providing funds to field activities and technical organizations in support of program requirements, evaluate and minimize program expenses.

(9) Establishing standard disposal organizations and staffing patterns for Navy SDPDAs.

(10) Developing training criteria and, in cooperation with the Office of Civilian Personnel, provide training for munitions disposal program personnel.

(11) Participating in the Navy Inspector General programs, and conducting other reviews and assist visits at Navy activities processing disposable munitions.

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(12) Assigning an organization within the COMNAVSEASYS COM responsible for managing the Navy Munitions Disposal Program who shall provide staff assistance to the Chief of Naval Operations (OP411) in reviewing and evaluating the Navy Munitions Disposal Program budget and allocations for the program.

(13) Coordinating directives developed and issued by the COMNAVSEASYS COM, in its assigned area of responsibility, with the Naval Supply Systems Command and the Chief of Naval Operations (CNO) as appropriate. These directives shall be effective throughout the Navy, and normally will not be implemented above the field activity level, without the prior approval of CNO.

b. Technical Commands

(1) Screen potential excess munitions items under their cognizance that are identified to them by the inventory managers as disposal candidates. Technical Command/Manager intra-Navy screening of end items, subassemblies, parts and components will be accomplished prior to authorizing disposal. Technical commands will identify all requirements, including reclamation of parts or components, to the inventory manager or provide written certification that no requirement exists.

(2) Review each munition item for which they have technical responsibility and:

(a) Determine if the item is a Munitions List Item (MLI) as defined in reference (a).

(b) Ascertain if the item requires demilitarization and/or declassification.

(c) Define specific demilitarization and/or declassification requirements for each MLI.

(d) Assign the appropriate Demilitarization Code to each item.

(e) Report assigned or changed Demilitarization Codes to the Inventory Control Point for updating the National Total Item Record maintained by the Defense Logistics Services Center.

c. Inventory Managers. As listed in reference (d) for munitions material assigned OT, 2D, 2E, 2T, 4E, 4T, 6T, 8E, 8S, 8T and 8U cognizance symbols will:

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(1) Identify to the cognizant Technical Command all potential excess munitions end items, including their components, all sub-assemblies, parts and separately generated components for Intra-Navy screening prior to issuing a Disposal Release Order.

(2) Concurrently, screen all potential excess munitions materials against all DOD and Federal Agency requirements, including Foreign Military Sales (FMS). Assure that screening is accomplished with all potential DOD users to ascertain that the item cannot be utilized for its original intended use, training (including Explosive Ordnance Disposal (EOD)), testing or special projects, and so certify in writing.

(3) Retain Technical Commands and Inventory Managers screening certifications for two years.

(4) Provide the Navy Munitions Disposal Program Manager a 5-year (FYDP years) forecast of explosive munitions projected to be generated for disposal processing. Forecasts should include as a minimum: Navy Ammunition Logistic Codes (NALC), National Stock Number (NSN), item description, quantity, location, unit weight, explosive type and net explosive weight (NEW) and will be forwarded no later than 31 December of each year (e.g. 31 December 1988 for FY 91-95). Forward report to: Commanding Officer, Naval Weapons Support Center, Attn Code DPM4, Crane IN 47522-5000.

d. Design Agents, Project Managers and Offices responsible for development of new, converted or modified munitions items containing energetic or other hazardous materials will ensure that demilitarization and disposal considerations are incorporated as an integral part of the planning and decision-making processes for all new, converted or modified munitions items. A demilitarization and Disposal Plan will be developed consistent with criteria promulgated by the Navy Munitions Disposal Program Manager and forwarded to that office for review, coordination and approval prior to OT&E.

e. Fleet Commanders in Chief will ensure that all units generating potential disposable munitions obtain required approval for disposal or turn-in of unserviceable or disposable assets to the appropriate shore station. Turn-in will be consistent with all safety, environmental and RCRA criteria. Routine disposal of munitions by dumping at sea is not authorized without prior CNO approval.

f. Commanding General, Marine Corps Research, Development, and Acquisition Command will assure that explosive loaded OT cognizance symbol assets that are authorized for disposal and are stored at Navy activities, are transferred to the appropriate Navy SDPDA. This transfer must be consistent with procedures established by the Navy Munitions Disposal Manager. Disposable assets generated at MC activities which cannot be demilitarized by the generating activity may be referred to the Navy Munitions Disposal Program Manager for designation of a demilitarization site and shipping instructions. All costs for preparation and movement of material to a designated demilitarization site will be borne by the Marine Corps.

9. Relationship

a. The Chief of Naval Operations shall provide overall direction and resources to the Commander, Naval Sea Systems Command for the operation of the organization responsible for centralized management and administration of the Navy Munitions Disposal Program.

b. Commander, Naval Supply Systems Command, is the Navy coordinator for changes to references (a) and (b), and MILSTRIP/MILSTRAP regulations. They will ensure that all proposed changes, which may effect disposable munitions inventory management or processing, are coordinated with the Navy Munitions Disposal Program Manager.

c. Commander, Naval Facilities Engineering Command, the responsible agent in the Navy for environmental and hazardous waste management, will ensure that all proposed changes to environmental or hazardous waste criteria, controls or processes, which could impact on the Navy's munitions disposal program, are coordinated with the Navy Munitions Disposal Program Manager.

10. Report. The reporting requirement contained in paragraph 8c(4) is assigned symbol OPNAV 8026-1 and is approved for three years only from the date of this directive.



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Director, Materiel Division

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